

# Mason Municipal Court



Serving Mason and Deerfield Township since 1965

# 2005 ANNUAL REPORT

The Honorable George M. Parker, Judge  
William J. Scherpenberg, Clerk of Court

*5950 Mason-Montgomery Road*

*Mason, Ohio 45040*

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# Mason Municipal Court

MEMBERS OF THE WARREN COUNTY, OHIO BOARD OF COMMISSIONERS  
MEMBERS OF THE MASON, OHIO CITY COUNCIL  
With Courtesy Copy to MEMBERS OF THE DEERFIELD TOWNSHIP BOARD OF TRUSTEES

David G. Young, Pat Arnold South, and C. Michael Kilburn; Mayor Charlene Pelfrey, Vice Mayor Tom Grossmann, Tony Bradburn, Victor Kidd, Steve Osborne, Todd Wurzbacher and Matt Kline.

Dear Board of Commissioners and City Council Members,

Behold, the 2005 Annual Report.

George M. Parker, Judge



# Mason Municipal Court

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# Mason Municipal Court

# Introduction



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# Mason Municipal Court

The Mason Municipal Court was established on January 1, 1965 pursuant to Ohio Revised Code section 1901.02. Territorial jurisdiction for this southwest Ohio court includes the City of Mason and Deerfield Township of Warren County Ohio.

For now, the Honorable George M. Parker serves as judge of the Mason Municipal Court.

Judge Parker replaced David Batsche, who retired from the bench at the end of 2001 after thirty years of service. Prior to Judge Batsche's tenure, Judge John Zopff served as the first Mason Municipal Court judge from 1965-1971.



# Mason Municipal Court

## 2005 Judicial Officers

Judge	George M. Parker
Chief Magistrate	Eddie Lawson
Magistrate - Civil	Thomas Condit
Magistrate - Small Claims	D. Andrew Batsche

## Probation Department

Chief Court/Probation Officer (Oct.- Present.)	Brian Rich
Chief Court/Probation Officer (until Sept.)	Warren D. Young
Chief CCS Officer (Aug - Present)	Brian Grismer
Asst. to the Chief	Angela Hayes
Deputy Probation Officer	Chris Carrelli
Deputy Probation Officer (until Feb.)	Lori Abbott
Deputy Probation Officer	Carol Reynolds
Deputy Probation Officer (Aug - Present)	Arleen Eysoldt

## Security Officers

Security Officer	Kevin Stall
Security Officer	John Reynolds

# Mason Municipal Court

## Clerk of Court's Staff

Clerk of Court	William Scherpenberg
Chief Intergovernmental Liaison Officer	Brian Grismer
Chief Deputy Clerk-Criminal	Denise Fath
Chief Deputy Clerk-Civil	Barb Patterson
Chief Deputy Clerk-Technology	Trip Bodley
Deputy Clerk - Assignment Comm.	Barb Jones
Deputy Clerk - Criminal	Debra Gardner
Deputy Clerk - Criminal	Mary Ann Butcher
Deputy Clerk - Criminal	Terry Young
Deputy Clerk - Criminal	Ben Alexander
Deputy Clerk/Bailiff - Criminal	Frank Surette
Deputy Clerk/Bailiff - Civil	Jason Distasio
Deputy Clerk/Bailiff - Criminal (PT)	Gerald McClung

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# Mason Municipal Court

## Clerk of Court Report



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# Mason Municipal Court

To: The Warren County Commissioners, All Members of Mason City Council and All Members of the Board of Trustees of Deerfield Township;

## **Mason Municipal Court Clerk's Annual Report**

Annually, as Clerk of the Mason Municipal Court, I am required by law to report to the above honorable commission, council and board the operational status of the Mason Municipal Court. After three years in service as clerk, I am happy to report that many planned improvements to the operation of the court have taken place. Each correction to policy (called change by those who choose to criticize the court) has been made possible by the cooperative effort of a staff committed to excellence.

Despite the many uneducated critics whose allegations of extravagant spending are repeatedly published in the media, the reality is that the average annual cost of court operation is substantially less than referenced and in line with courts of similar size and case load. Ultimately, however, the process used by opponents of the court when criticizing the financial well being of the court, constantly forces people to take their eye off the ball by using terms interchangeably that are not the same or even similar.

Constant reference is made to budgets that are in the million dollar range. When reading this one must understand that a budget is a management tool and not an end in and of itself. From the manager's standpoint, a budget is what management is willing to spend on a particular project and from the project manager's standpoint it is what he/she believes will be necessary for appropriate project development or operation. Budgets are not a statement of actual spending nor do they include any offsetting revenue that actually reduces the dollar amount that will ultimately be paid out. For example the contributions by the City of Mason out of the general fund for court operations after revenue is applied to expenses is on average \$58,839.00 per year for the years 2003 through 2005, a far cry from the misleading advertised million dollars.

It is true that there are specialized court operations that are not funded out of the City's general fund. The necessary revenue for these specialized operations is developed from user fees. The proceeds from these funds are wisely used by the court for their intended specific purpose. Revenue developed in these accounts cannot be used to offset the cost of general court operation. In short, if the services were not offered by the court the funds would not be generated, conversely if the fees were not generated the service would not be offered.

The City generously inflates the cost of court operation by factoring the costs of building maintenance, utilities, insurance, legal service and debt service. Many of these expenditures are budgeted, appropriated, and disbursed back to the City of Mason without authorization from the court. The court recognizes these as real expenses but the court has no control over these expenses, has never had these expenditures adequately explained or proven to the court and the court did not agree nor is the court required to pay for such expenses.

The word "budget" has not been used to this point because historically such interchangeable word usage with the word "expenses" has misled many people. The published budget for the year 2001, the last year of Judge Batsche's administration, was \$421,448.48 and is considered the basis for comparison between the Parker Court's spending habits and the Batsche Court. Adjusted annually for cost of living/inflation, using the City's accepted factor for cost of living of 3%, the Batsche Court's Budget in 2006 dollars would be \$488,574.29. Considering only the line items referenced in the Batsche budget (which do not include line items for rent, utilities, etc that are added by the City) the 2006 budget given to the court by the City's Administration was \$656,665.79. This budget

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# Mason Municipal Court

shows an increase of \$168,091.50 or an annual rate of growth \$33,618.30 in real dollars - resulting in slightly more than a 6.9% annual increase. This is not the impression that Mason City Council has put forth but these numbers are verifiable and factual none the less.

Remember the original definition of a budget includes management's offering for the funds they are willing to expend to support a project. In all cases, unlike the published information by Mason City Council, the City Administration dictates to the court the budget for the coming year with the Finance Committee and ultimately Mason City Council traditionally allowing few, if any, changes. So in the end is it not the court's bidding for additional funds during the budget year that has forced the City to increase the yearly budget of the court nor is it the Court's overspending from the previous year that has forced the City to increase the Court's budget.

Remember, a budget is a tool. It makes no sense to criticize a project based on its budget unless that project manager requests increases in funding over the amount presented by management in the project's budget or if the project manager in question consistently spends over his/her budget. Keep in mind that the court is not a department of the City, but rather a separate and coequal branch of government. The court has traditionally not requested additional funds during the budget period that would put them over the amounts budgeted by the City Administration nor has the court, for the previous three years, run over budget.

Misinformation intentionally made available to the media was done in an effort to damage the court and hopefully lead public opinion to favor a mayor's type court. Mayor's type courts have been judged by a Federal Court to be a violation of the separation of powers act and contrary to our Constitution. Courts are not about money they are about justice. The sacrifice of justice (reverting to a mayor's type court) is the sacrifice of the American form of government.

The City has advertised the court to be well over budget, purporting the court to have spending habits that are out of control by constantly mixing terms like budget with expenditures. The City's efforts have inflicted the intended harm. This attitude was carried so far as to support open comments like "the millions used for court operation is hampering the City's ability to provided needed services." While this would be one of the issues the City would have to prove if this matter were to be decided by a court, no substantive proof has been advanced or even remotely made available that supports that claim.

Each year this report contains the data that consistently illustrates under budget spending by the court. The data used in this report is painstakingly developed from the books of the court and public records that are developed when court expenditures are paid by the City. The data used to develop this information is just not pulled from thin air. None the less, statements continue to be made by Councilpersons that attack staff personally and give the public the impression that staff is over paid, under worked and are taking advantage of a court that is ill-managed and unable to restrict monetary issues.

Statements like "the court is just a mess" are unfounded and untrue. The Supreme Court conducted a review that was requested by Mason City Council. Since the court agreed to cooperate with the investigators but refused to agree to waste the committee's time reviewing our procedures, it would likely follow that no written report would be forthcoming to the court. Instead it would make sense that such a written report would be made available to the person or person(s) that initially requested the review. All responses by interviewers to questions asked by court staffers inquiring into how this court's operation compared to other courts, indicated that Mason Municipal Court was an average court acting correctly and aggressively in their attempts to identify, address and correct procedural issues needing modification.



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# Mason Municipal Court

While the court is aware of the right everyone has to question court operational costs, once the question has been satisfied with the correct answer that should end the inquiry. The continued advancement of untrue statements made by the questioner must require an investigation of the motive of the questioner. Such is true with the media coverage of every aspect of court operation. Every time statements are made they seem to acquire a life of their own becoming more incorrect as they are repeated. The more incorrect the statement, the more extraneous is the work created for court staff to overcompensate for the incorrect statements. Each inquisitive party that requests copies of this and copies of that, expend valuable court staff time and resources causing increased spending. Generally, increased monetary problems are the exact issues inquisitors are trying to develop as problematic. Moreover, the time expended to respond to each questioner reduces the actual time permitted to personnel to address court operations without overtime expenditures.

Court personnel previously staffed Court security positions and performed prisoner transport tasks for the sum of around \$80,000. The court's action to provide court security and prisoner transport was precipitated by the City's blatant and publicized refusal to provide these necessary and required services. Initiated to protect the integrity of the judicial system and victim's rights, the court instituted a system of prisoner transport and provided a safe environment for dispute resolution, installing and manning state of the art scanning equipment as outlined in the Rules of Superintendence promulgated by the Supreme Court of Ohio. A review by the Supreme Court of Ohio, requested by Mason City Council under the guise that the court was not financially benefiting the City (thus poorly managed) and a security review by the Office of Court Security, made the court aware that while court security comes under the authority of the court - and that the court can provide these services - it is not the court's responsibility. The same security reviewers brought to the City's attention that as previously outlined in a court order the court desired that the City accept their responsibility under the law and provide security and prisoner transport services for the court. As of January 1, 2006 employees of the Mason Police Department will be manning security positions in the Mason Municipal Court and will provide necessary prisoner transport.

In 2004 and 2005 Mason Municipal Court's caseload remained relatively constant. In 2004 the court handled 8437 civil and criminal cases and in the year 2005 the court saw a slight increase in cases hearing a total of 8531 cases. If the population growth of the court's jurisdiction were small or stayed the same this small increase would not be remarkable. The population growth however, is explosive in Mason and Deerfield Township making 94 more cases seems like a moderate reduction.

Massive efforts are made each year across the country to reduce crime and rarely are these objectives reached even for a short time. For two straight years there has been a significant reduction in crime in Mason as evidenced by a strong reduction in the number of cases filed by the Mason Police Department. To properly evaluate the source of this reduction it must be stated that law enforcement in Mason has world recognized status. Being CALEA certified is an attestation to the Mason Police Department's excellence. Since 2002 there have been no overt significant change in the Mason Police Department's approach to preventing crime and such certification of excellence was in place in 2002. The 24% case reduction in 2004 over 2003 and 10% in 2005 over 2004 clearly begs some explanation. Mason City Council has made every effort to paint George Parker as a "crazy person" unfit to be the Judge of the court, but reality says that the only variable that can explain the reduction in crime is that George Parker became Judge of the Mason Municipal Court in 2002. Reductions of this magnitude are sought nationwide by many municipalities but never attained; maybe George Parker does something everyone else should be doing. Results speak louder than criticism.

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# Mason Municipal Court

On a different note, Civica CMI's data base case management software program presently used by the court will most probable, during the year 2006 but for sure by the year's end in 2007, end its useful life for the court as CMI is dropping support for the program when they complete work on a suitable replacement. Armed in advance with this knowledge, for most of last year, the Mason Municipal Court staff has diligently reviewed alternative program suppliers and their products. Obviously any company selected to supply software for the court must show strength and give some assurances that they will be in business for the full term of the program's life. CMI has not stood this test well during the court's investigation. More importantly, in our opinion, their proposed new program lacks many of the necessary tools other vendors have incorporated into their program packages at what appears to be essentially the same price. The impact more modern programming has on court operations could mean fewer future additions to court staff or, at least coupled with the reduced case load, hold present staffing levels constant for a longer time.

The court presently has the funds (due to excellent fiscal practices implemented by the court) in its user fee funded accounts necessary to purchase the software improvements discussed here and may well become necessary during 2006 but will ultimately be necessary no later than the end of 2007. Dialog has commenced with the Court Advisory Committee outlining the price and quality of software offerings and at the same time court is keeping the committee abreast of any status change in CMI's support for the present program. All efforts are intended to avert a last minute decision made in haste, strewn with possible mistakes.

This court, under the stewardship of George Parker as administrative judge, has made huge strides toward making the court user friendly, a place recognized for safe dispute resolution, and compliant with all applicable laws, guidelines and processes. None of the actions taken by the court to implement any of these objectives were intended to alienate, intimidate or be perceived as a form of retaliation. Each corrective action was intended to bring court operation into conformity with the rule and laws governing court operation.

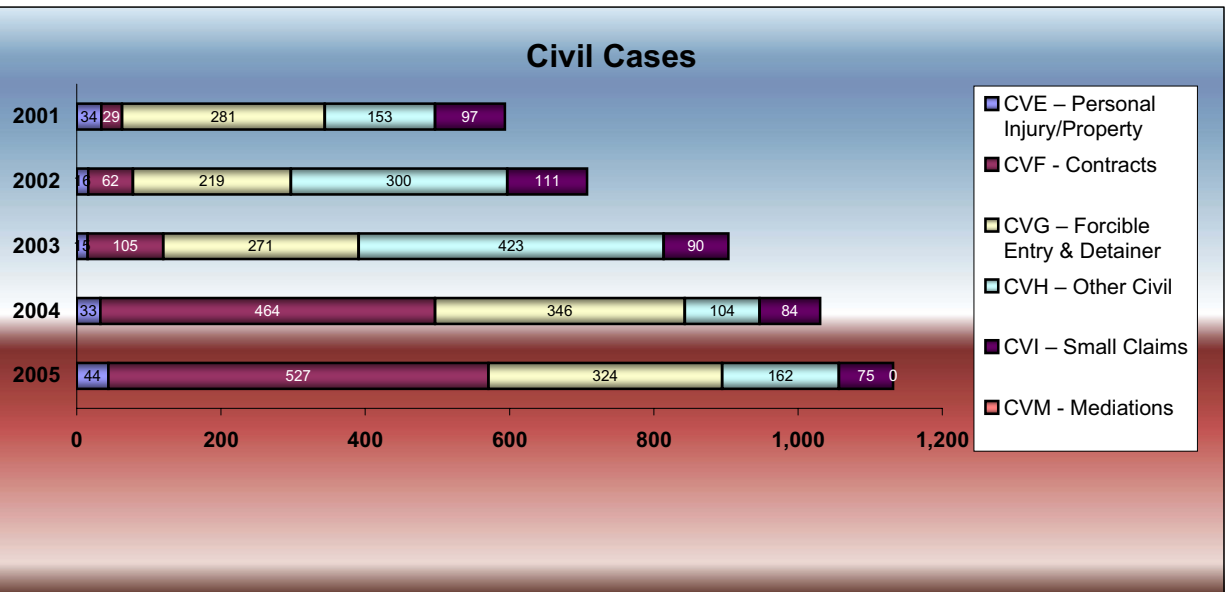
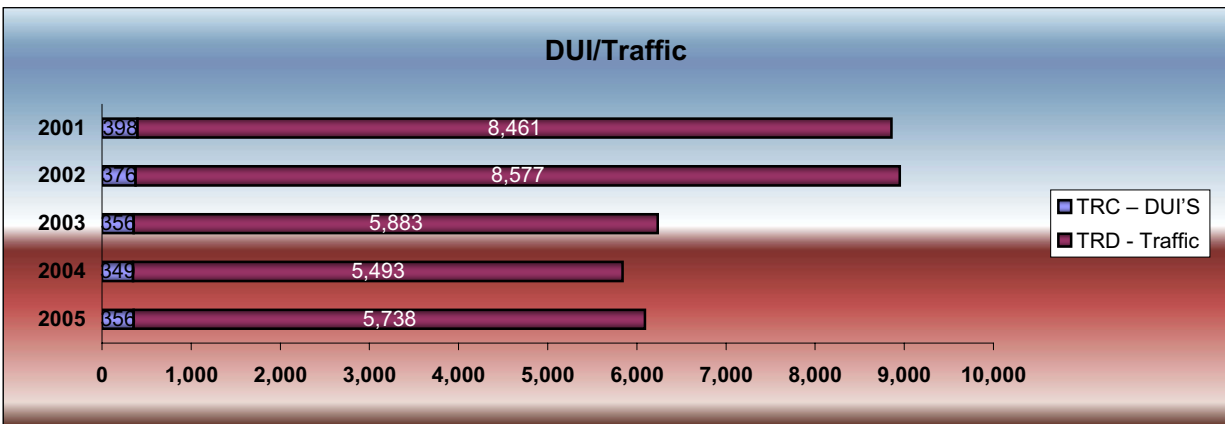
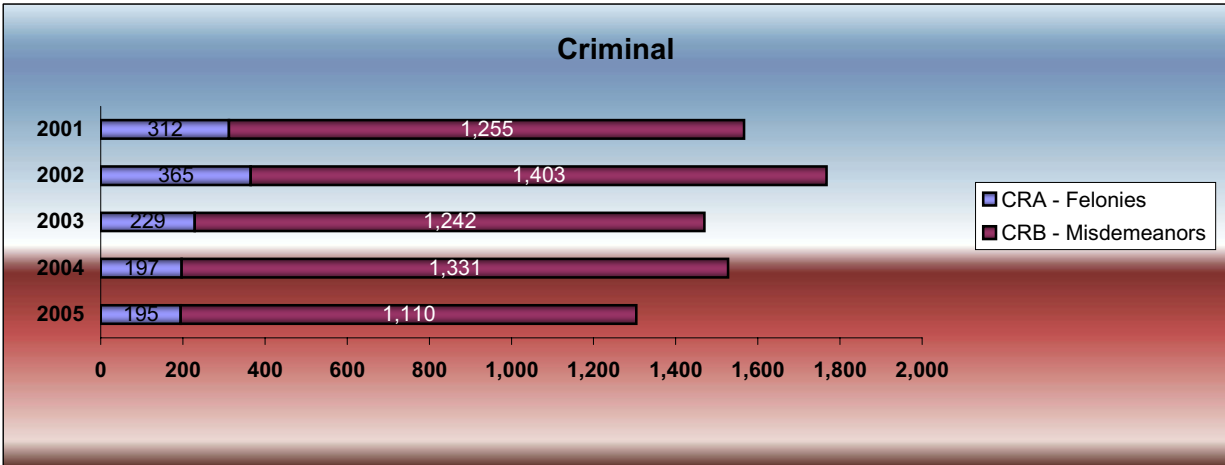
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William Scherpenberg, Clerk  
Mason Municipal Court

## II. Clerk of Court's Report

### A. Statistics

#### Five-Year Comparison of Cases Filed in Each Division



## II. Clerk of Court's Report

### A. Statistics

#### Five-Year Comparison of Cases Filed in Each Division

	2005	2004	2003	2002	2001
<b>CRIMINAL CASES FILED</b>					
CRA - Felonies	195	197	229	365	312
CRB - Misdemeanors	1,110	1,331	1,242	1,403	1,255
<b>Total Criminal Cases Filed</b>	<b>1,305</b>	<b>1,528</b>	<b>1,471</b>	<b>1,768</b>	<b>1,567</b>

<b>TRAFFIC CASES FILED</b>					
TRC – DUI'S	356	349	356	376	398
TRD - Traffic	5,738	5,493	5,883	8,577	8,461
<b>Total Traffic Cases Filed</b>	<b>6,094</b>	<b>5,842</b>	<b>6,239</b>	<b>8,953</b>	<b>8,859</b>

<b>Total Traffic &amp; Criminal</b>	<b>7,399</b>	<b>7,370</b>	<b>7,710</b>	<b>10,721</b>	<b>10,426</b>
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<b>CIVIL CASES FILED</b>					
CVE – Personal Injury/Property	44	33	15	16	34
CVF - Contracts	527	464	105	62	29
CVG – Forcible Entry & Detainer	324	346	271	219	281
CVH – Other Civil	162	104	423	300	153
CVI – Small Claims	75	84	90	111	97
CVM - Mediations	0	36	0	0	0
<b>Total Civil Cases Filed</b>	<b>1,132</b>	<b>1,067</b>	<b>904</b>	<b>708</b>	<b>594</b>

<b>TOTAL CASES FILED</b>	<b>8,531</b>	<b>8,437</b>	<b>8,614</b>	<b>11,429</b>	<b>11,020</b>
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## II. Clerk of Court's Report

### A. Statistics

#### Terminations

	<b>Total Pending (Dec. 2004)</b>	<b>New Filings (2005)</b>	<b>Terminations (2005)</b>	<b>Total Pending (Dec. 2005)</b>
CRA – Felonies	3	195	192	6
CRB - Misdemeanors	85	1,110	1,060	135
TRC – DUI’S	52	356	352	56
TRD - Traffic	115	5,738	5,651	202
CVE – Personal Injury	11	44	33	22
CVF - Contracts	140	527	518	149
CVG – F.E.D.	43	324	324	43
CVH – Other Civil	10	162	151	21
CVI – Small Claims	17	75	71	21
CVM - Mediations	0	0	0	0
<b>Total</b>	<b>476</b>	<b>8,531</b>	<b>8,352</b>	<b>655</b>

#### Five-Year Comparison of Expungements

<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
26	50	33	23	27

#### Five-Year Comparison of Jury Trials

<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
6	7	17	14	8

#### Five-Year Comparison of Operating a Vehicle While Under the Influence (OVI) Cases

<b>Year</b>	<b>Total Cases</b>	<b>Convicted</b>	<b>Reduced</b>	<b>Dismissed</b>	<b>Transferred</b>	<b>Pending</b>
2005	356	188	87	21	6	56
2004	349	228	71	19	5	0
2003	356	263	71	28	1	0
2002	376	220	98	17	5	0
2001	398	282	79	15	3	0

## II. Clerk of Court's Report

### A. Statistics

#### Five-Year Comparison of Cases Filed in Criminal/Traffic Division by Agency

<b>Agency</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
City Fire Department	0	0	0	0	3
County Dog Warden	54	40	37	43	40
County Natural Resources	0	0	2	6	0
County Zoning	0	3	0	0	0
WCOSO-Deerfield Township	3,050	2,777	2,243	3,118	2,935
Individual City Code	64	39	35	17	24
Individual State Code	64	78	115	131	80
King's Island	77	32	43	59	50
Mason Police Department	2,441	2,709	3,449	2,890	3,008
Ohio State Patrol	1,589	1,415	1,519	4,418	4,238
Probation	3	237	201	3	0
State Liquor Control	4	1	2	11	1
State Case	9	20	46	16	15
Warren County Sheriff	35	16	11	7	33
Other	9	3	7	2	0
<b>Total</b>	<b>7,399</b>	<b>7,370</b>	<b>7,710</b>	<b>10,721</b>	<b>10,426</b>

#### Type of Cases Filed in Criminal/Traffic Division by Agency for 2005

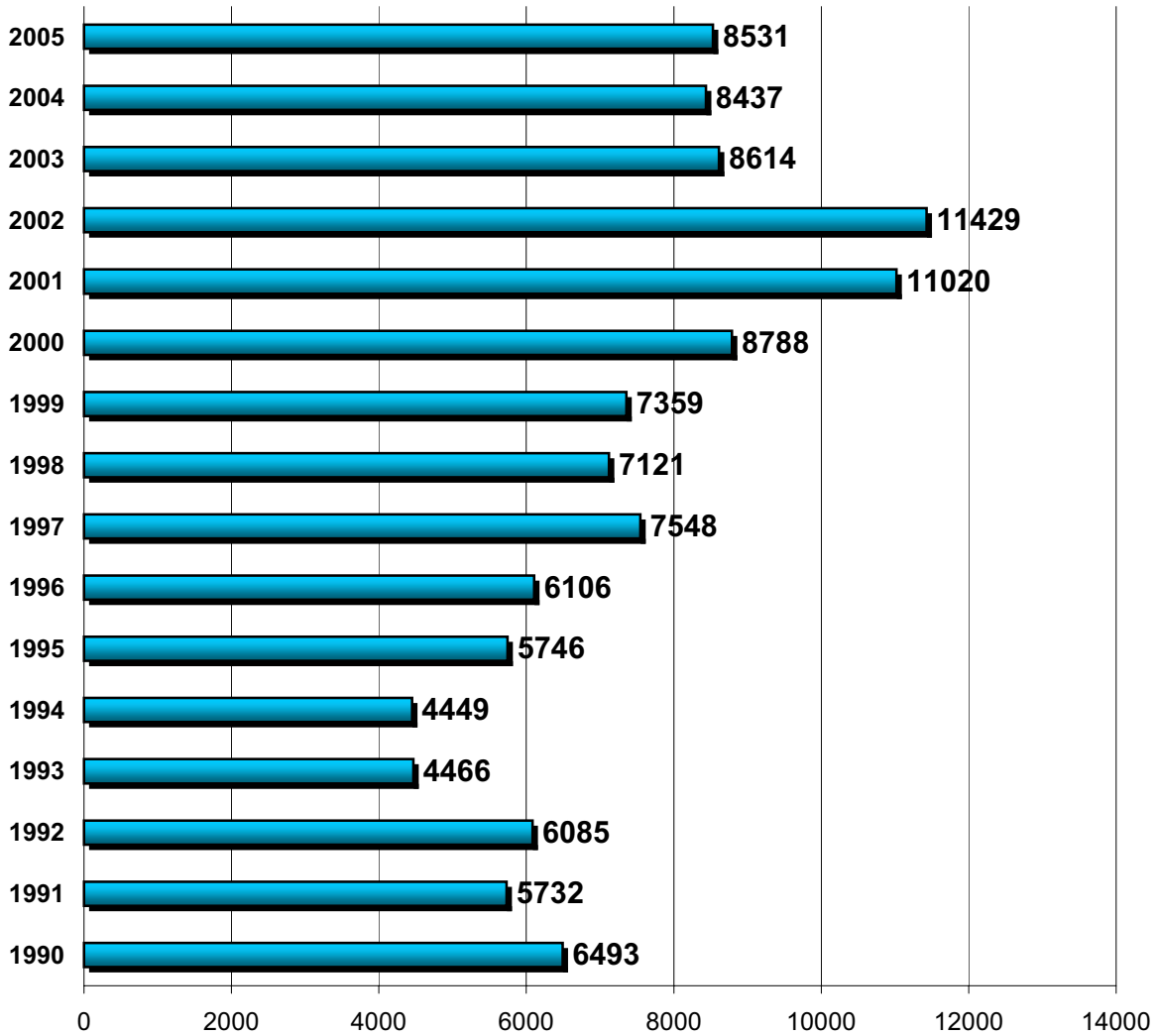
<b>Agency</b>	<b><u>CRA</u> Criminal Felony</b>	<b><u>CRB</u> Criminal Misdemeanor</b>	<b><u>TRC</u> DUI's</b>	<b><u>TRD</u> Other Traffic</b>	<b><u>Total</u></b>
City Fire Department	0	0	0	0	<b>0</b>
County Dog Warden	0	54	0	0	<b>54</b>
County Natural	0	0	0	0	<b>0</b>
County Zoning	0	0	0	0	<b>0</b>
WCOSO-Deerfield	94	470	113	2,373	<b>3,050</b>
Individual City Code	0	63	0	1	<b>64</b>
Individual State Code	1	63	0	0	<b>64</b>
King's Island	5	71	0	1	<b>77</b>
Mason Police	53	321	134	1,933	<b>2,441</b>
Ohio State Patrol	11	42	109	1,427	<b>1,589</b>
Probation	0	3	0	0	<b>3</b>
State Liquor Control	0	4	0	0	<b>4</b>
State Case	0	9	0	0	<b>9</b>
Warren County Sheriff	31	4	0	0	<b>35</b>
Other	0	6	0	3	<b>9</b>
<b>Total</b>	<b>195</b>	<b>1,110</b>	<b>356</b>	<b>5,738</b>	<b>7,399</b>

## II. Clerk of Court's Report

### A. Statistics

#### Annual Caseload History

#### 15-Year Comparison of Total Cases



#### Five Year Comparison of Caseload Increase

	2005	2004	2003	2002	2001
<b>Total Cases</b>	8,531	8,437	8,614	11,429	11,020
<b>Percent Increase from 2001</b>	-22.6%	-23.4%	-21.8%	3.7%	0.0%
<b>Annual Percent Increase</b>	1.1%	-2.1%	-24.6%	3.7%	25.4%

## II. Clerk of Court's Report

### B. Financial

#### Five-Year Comparison of Combined Disbursements (Criminal and Civil)

	2005	2004	2003	2002	2001	2005 over/ (under) 2004
<b>City of Mason</b>						
Criminal Division (Schedule A)	\$ 1,005,388.80	\$ 910,825.74	\$ 819,126.05	\$ 721,434.04	\$ 646,837.36	\$ 94,563.06
Civil Division (Schedule B)	\$ 103,821.80	\$ 105,226.11	\$ 84,624.25	\$ 41,939.35	\$ 37,532.17	\$ (1,404.31)
<b>Total</b>	<b>\$ 1,109,210.60</b>	<b>\$ 1,016,051.85</b>	<b>\$ 903,750.30</b>	<b>\$ 763,373.39</b>	<b>\$ 684,369.53</b>	<b>\$ 93,158.75</b>

<b>State of Ohio</b>						
Criminal Division (Schedule A)	\$ 389,174.34	\$ 210,635.98	\$ 211,504.87	\$ 300,531.82	\$ 294,348.91	\$ 178,538.36
Civil Division (Schedule B)	\$ 18,997.25	\$ 14,785.00	\$ 12,810.00	\$ 9,742.00	\$ 8,044.00	\$ 4,212.25
<b>Total</b>	<b>\$ 408,171.59</b>	<b>\$ 225,420.98</b>	<b>\$ 224,314.87</b>	<b>\$ 310,273.82</b>	<b>\$ 302,392.91</b>	<b>\$ 182,750.61</b>

<b>Warren County</b>						
Criminal Division (Schedule A)	\$ 172,182.67	\$ 146,597.37	\$ 99,510.02	\$ 135,083.04	\$ 115,714.44	\$ 25,585.30

<b>Other Disbursements</b>						
Criminal Division (Schedule A)	\$ 161,726.81	\$ 148,763.26	\$ 83,658.45	\$ 108,755.71	\$ 90,267.21	\$ 12,963.55

<b>Garnishments/Open Deposits</b>						
Civil Division (Schedule B)	\$ 151,848.51	\$ 138,492.96	\$ 137,194.55	\$ 77,528.18	\$ 53,032.24	\$ 13,355.55

<b>Total Disbursements</b>	<b>\$ 2,003,140.18</b>	<b>\$ 1,675,326.42</b>	<b>\$ 1,448,428.19</b>	<b>\$ 1,395,014.14</b>	<b>\$ 1,245,776.33</b>	<b>\$ 327,813.76</b>
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## II. Clerk of Court's Report

### B. Financial

#### Schedule A--Financial Statement for Criminal Division

##### Five-Year Comparison of Disbursements

	2005	2004	2003	2002	2001	2005 over/ (under) 2004
<b>City of Mason</b>						
City ORD/Traffic	\$188,944.66	\$186,547.30	\$184,616.24	\$138,123.28	\$151,837.97	\$2,397.36
OSP other	\$3,206.25	\$2,539.08	\$3,702.91	\$5,106.30	\$4,425.50	\$667.17
OSP 45%	\$16,919.35	\$15,818.27	\$30,142.87	\$64,608.42	\$63,607.68	\$1,101.08
Court Cost	\$274,870.18	\$238,362.52	\$268,160.58	\$265,445.62	\$246,612.40	\$36,507.66
Computer Education	\$15,975.00	\$16,079.75	\$17,778.00	\$22,064.00	\$21,873.50	(\$104.75)
Special Projects	\$194,353.40	\$183,520.66	\$114,418.77	\$55,077.74	\$54,583.00	\$10,832.74
Probation	\$205,805.46	\$181,393.05	\$126,418.45	\$71,271.59	\$9,894.75	\$24,412.41
Translator	\$64.00	\$32.00	\$32.00	\$1,440.00	\$0.00	\$32.00
Computer Cost	\$48,049.39	\$48,524.61	\$53,481.50	\$66,317.26	\$65,752.29	(\$475.22)
Mileage	\$35,371.97	\$25,458.52	\$3,735.26	\$1,195.30	\$0.00	\$9,913.45
Indigent Driver Alc	\$5,779.12	\$5,003.58	\$5,864.42	\$6,830.00	\$7,605.00	\$775.54
Drug Law Enforcement	\$2,375.00	\$975.00	\$1,535.00	\$1,574.00	\$3,815.00	\$1,400.00
Prisoner House	\$1,901.00	\$1,278.65	\$2,117.35	\$3,047.00	\$3,870.00	\$622.35
Law Enforcement Ed.	\$2,139.00	\$1,254.00	\$1,698.00	\$1,828.00	\$2,745.00	\$885.00
Lock Bar	\$250.00	\$63.63	\$145.90	\$2,756.33	\$2,910.00	\$186.37
Public Defender	\$993.77	\$2,120.12	\$5,158.80	\$14,589.20	\$7,165.27	(\$1,126.35)
Expungements	\$257.00	\$480.00	\$120.00	\$160.00	\$140.00	(\$223.00)
Jury	\$2,555.00	\$1,040.00	\$0.00	\$0.00	\$0.00	\$1,515.00
Jail Costs	\$5,579.25	\$335.00	\$0.00	\$0.00	\$0.00	\$5,244.25
<b>Total</b>	<b>\$1,005,388.80</b>	<b>\$910,825.74</b>	<b>\$819,126.05</b>	<b>\$721,434.04</b>	<b>\$646,837.36</b>	<b>\$94,563.06</b>
<b>County of Warren</b>						
Other Sheriff	\$1,789.45	\$1,673.89	\$1,447.88	\$1,757.55	\$1,552.65	\$115.56
Overload	\$47,502.54	\$17,908.75	\$6,109.50	\$12,342.25	\$7,951.53	\$29,593.79
OSP 10%	\$8,678.60	\$8,105.50	\$7,674.17	\$16,426.78	\$16,189.30	\$573.10
OSP Other	\$22,991.14	\$27,351.07	\$22,008.77	\$34,180.91	\$27,740.00	(\$4,359.93)
Local Sheriff	\$72,591.07	\$80,514.13	\$49,672.76	\$51,640.56	\$44,770.32	(\$7,923.06)
Sheriff Misc	\$1,531.82	\$1,599.83	\$2,126.19	\$2,289.49	\$2,098.64	(\$68.01)
King's Island	\$250.00	\$315.00	\$474.00	\$2,708.00	\$750.00	(\$65.00)
Liquor	\$5,305.00	\$1,374.25	\$742.50	\$1,597.50	\$2,597.50	\$3,930.75
PUCO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dog	\$5,323.00	\$2,519.00	\$3,179.00	\$2,550.00	\$3,073.00	\$2,804.00
Expungements	\$280.00	\$240.00	\$440.00	\$300.00	\$400.00	\$40.00
Prisoner House	\$3,341.05	\$3,481.95	\$4,123.75	\$5,625.00	\$5,591.50	(\$140.90)
KI Drug Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Indigent Driver	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	(\$175.00)
Drug Education	\$2,599.00	\$1,339.00	\$1,511.50	\$3,665.00	\$3,000.00	\$1,260.00
KI Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$172,182.67</b>	<b>\$146,597.37</b>	<b>\$99,510.02</b>	<b>\$135,083.04</b>	<b>\$115,714.44</b>	<b>\$25,585.30</b>

## II. Clerk of Court's Report

### B. Financial

#### Schedule A--Financial Statement for Criminal Division Five-Year Comparison of Disbursements

	2005	2004	2003	2002	2001	2005 over/ (under) 2004
<b>State of Ohio</b>						
State 45%	\$810.00	\$43,604.17	\$42,910.02	\$88,007.12	\$85,099.51	(\$42,794.17)
Expungement	\$5,201.00	\$1,087.00	\$900.00	\$697.00	\$810.00	\$4,114.00
Pharmacy	\$145,564.52	\$5,383.13	\$4,498.70	\$6,320.00	\$7,328.70	\$140,181.39
Vic CR & General Revenue	\$7,032.00	\$140,759.76	\$134,383.24	\$165,805.00	\$163,673.90	(\$133,727.76)
Seatbelt	\$5,861.00	\$9,046.00	\$15,771.00	\$24,973.00	\$23,920.00	(\$3,185.00)
Liquor	\$1,705.00	\$1,418.25	\$1,057.50	\$2,847.50	\$2,847.80	\$286.75
OSP Law Enforcement	\$850.00	\$1,614.90	\$1,683.10	\$2,609.00	\$2,561.00	(\$764.90)
OSP Drug	\$400.00	\$100.00	\$375.00	\$600.00	\$1,550.00	\$300.00
ODNR	\$225.00	\$100.00	\$50.00	\$0.00	\$0.00	\$125.00
Child Safety	\$1,050.00	\$185.00	\$523.00	\$640.00	\$1,223.00	\$865.00
State Suspension	\$0.00	\$2,780.00	\$5,020.00	\$4,410.00	\$4,540.00	(\$2,780.00)
Co. Natural Resource	\$2,236.00	\$0.00	\$150.00	\$660.00	\$0.00	\$2,236.00
Warrant Blocks	\$218,239.82	\$4,557.77	\$4,183.31	\$2,963.20	\$795.00	\$213,682.05
<b>Total</b>	<b>\$389,174.34</b>	<b>\$210,635.98</b>	<b>\$211,504.87</b>	<b>\$300,531.82</b>	<b>\$294,348.91</b>	<b>\$178,538.36</b>
<b>Other</b>						
Warren County Sheriff	\$4,017.12	\$3,342.88	\$815.40	\$1,063.60	\$1,673.90	\$674.24
Deerfield DUI Law Enforc.	\$1,941.00	\$2,541.00	\$2,219.00	\$2,491.00	\$2,864.00	(\$600.00)
Deerfield Township	\$138,849.34	\$121,121.61	\$77,485.00	\$100,943.46	\$81,802.41	\$17,727.73
Law Library	\$16,919.35	\$21,757.77	\$3,139.05	\$4,257.65	\$3,926.90	(\$4,838.42)
<b>Total</b>	<b>\$161,726.81</b>	<b>\$148,763.26</b>	<b>\$83,658.45</b>	<b>\$108,755.71</b>	<b>\$90,267.21</b>	<b>\$12,963.55</b>
<b>Total Disbursements</b>	<b>\$1,728,472.62</b>	<b>\$1,416,822.35</b>	<b>\$1,213,799.39</b>	<b>\$1,265,804.61</b>	<b>\$1,147,167.92</b>	<b>\$311,650.27</b>

## II. Clerk of Court's Report

### B. Financial

#### Schedule B--Financial Statement for Civil Division Five-Year Comparison of Disbursements

	2005	2004	2003	2002	2001	2005 over/ (under) 2004
<b>RECEIPTS</b>						
Total Receipts	\$281,649.28	\$258,622.97	\$240,029.63	\$127,339.56	\$92,221.47	\$23,026.31
Open Deposits (Jan. 2004)	\$10,596.00	\$10,205.86	\$5,305.86	\$1,786.35	\$6,387.12	\$390.14
<b>Total</b>	<b>\$292,245.28</b>	<b>\$268,828.83</b>	<b>\$245,335.49</b>	<b>\$129,125.91</b>	<b>\$98,608.59</b>	<b>\$23,416.45</b>
 <b>DISBURSEMENTS</b>						
City of Mason	\$59,492.04	\$59,452.61	\$56,819.75	\$33,468.35	\$30,456.17	\$39.43
Computer Fund	\$6,774.00	\$6,186.00	\$5,412.00	\$4,254.00	\$3,541.00	\$588.00
Computer Ed. Fund	\$1,129.00	\$1,031.00	\$902.00	\$682.00	\$590.00	\$98.00
Special Projects Fund	\$36,426.76	\$38,556.50	\$21,490.50	\$3,535.00	\$2,940.00	(\$2,129.74)
	<b>\$103,821.80</b>	<b>\$105,226.11</b>	<b>\$84,624.25</b>	<b>\$41,939.35</b>	<b>\$37,527.17</b>	<b>(\$1,404.31)</b>
 State of Ohio	 \$18,997.25	 \$14,785.00	 \$12,810.00	 \$9,742.00	 \$8,044.00	 \$4,212.25
Return/Apply	\$151,848.51	\$138,492.96	\$137,194.55	\$72,222.32	\$51,246.07	\$13,355.55
Adjustments	\$327.89	(\$271.24)	\$628.08	(\$83.62)	\$0.00	\$599.13
Open Deposits (Dec. 2004)	\$17,249.83	\$10,596.00	\$10,205.86	\$5,305.86	\$1,786.35	\$6,653.83
<b>Total</b>	<b>\$292,245.28</b>	<b>\$268,828.83</b>	<b>\$245,462.74</b>	<b>\$129,125.91</b>	<b>\$98,603.59</b>	<b>\$23,416.45</b>

## II. Clerk of Court's Report

### B. Financial

#### Four-Year Comparison of Court Expenses

#### City of Mason General Fund<sup>1</sup>

<b><u>Personnel</u></b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2005 over/ (under) 2004</b>
Court Salaries-Wages <sup>3</sup>	\$ 381,437.84	\$ 387,466.02	\$ 403,092.07	\$ 438,833.26 <sup>4</sup>	\$ (6,028.18)
Retirement <sup>3</sup>	\$ 48,975.58	\$ 52,453.79	\$ 77,629.11	\$ 72,481.30 <sup>4</sup>	\$ (3,478.21)
Medical-Ins.	\$ 104,800.00	\$ 63,000.00	\$ 56,000.00	\$ 56,000.00	\$ 41,800.00
Medicare	\$ 5,518.29	\$ 5,652.42	\$ 5,267.85	\$ 4,852.37	\$ (134.13)
Workmen's Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 540,731.71</b>	<b>\$ 508,572.23</b>	<b>\$ 541,989.03</b>	<b>\$ 572,166.93</b>	<b>\$ 32,159.48</b>
<b><u>Employee Development</u></b>					
Training/Meeting Expense	\$ 1,678.32	\$ 3,149.88	\$ 2,796.57	\$ 2,618.19	\$ (1,471.56)
Membership/Subscriptions	\$ 600.00	\$ 720.00	\$ 565.00	\$ 1,030.00	\$ (120.00)
<b>Subtotal</b>	<b>\$ 2,278.32</b>	<b>\$ 3,869.88</b>	<b>\$ 3,361.57</b>	<b>\$ 3,648.19</b>	<b>\$ (1,591.56)</b>
<b><u>Contractual Services</u></b>					
Telephone/Pager	\$ 14,750.23	\$ 14,973.77	\$ 14,121.58	\$ 14,930.90	\$ (223.54)
Rents & Leases <sup>3</sup>	\$ -	\$ 967.15	\$ 7,809.80	\$ (452.67)	\$ (967.15)
Professional Services	\$ 20,278.34	\$ 10,894.05	\$ 10,672.99	\$ 11,559.60 <sup>4</sup>	\$ 9,384.29
Legal Services <sup>3</sup>	\$ 5,846.22	\$ -	\$ -	\$ -	\$ 5,846.22
Contracts/Agreements <sup>3</sup>	\$ 8,093.69	\$ 2,280.38	\$ 14,695.33	\$ 6,863.37	\$ 5,813.31
Insurance <sup>3</sup>	\$ -	\$ -	\$ 902.63	\$ 450.00	\$ -
Printing Advertising	\$ 26.95	\$ 84.83	\$ 227.91	\$ -	\$ (57.88)
Prisoner Expense	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 48,995.43</b>	<b>\$ 29,200.18</b>	<b>\$ 48,430.24</b>	<b>\$ 33,351.20</b>	<b>\$ 19,795.25</b>
<b><u>Supplies and Materials</u></b>					
Office Supplies	\$ 14,404.69	\$ 9,581.27	\$ 17,981.55	\$ 15,929.94	\$ 4,823.42
Operational Supplies	\$ 14,649.52	\$ 11,666.08	\$ 6,712.68	\$ 1,519.36	\$ 2,983.44
Repairs and Maintenance	\$ 2,361.21	\$ 2,753.00	\$ 1,270.36	\$ 272.50	\$ (391.79)
Small Tools/Minor Equipment	\$ -	\$ -	\$ 1,385.69	\$ -	\$ -
Postage	\$ 11,000.00	\$ 9,000.00	\$ 11,000.00	\$ 10,040.32	\$ 2,000.00
<b>Subtotal</b>	<b>\$ 42,415.42</b>	<b>\$ 33,000.35</b>	<b>\$ 38,350.28</b>	<b>\$ 27,762.12</b>	<b>\$ 9,415.07</b>
<b><u>Capital Outlay</u></b>					
Buildings & Bldg. Imp.	\$ -	\$ -	\$ 3,910.80	\$ -	\$ -
Furn., Fixtures & Off. Mach	\$ -	\$ -	\$ -	\$ -	\$ -
Computers/Comp. Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Computer	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,910.80</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Refunds &amp; Remittances</u></b>					
Refunds	\$ 1,542.00	\$ -	\$ -	\$ 100.00	\$ 1,542.00
Remittances to Law Library	\$ -	\$ -	\$ 9,728.63	\$ 29,541.51	\$ -
<b>Subtotal</b>	<b>\$ 1,542.00</b>	<b>\$ -</b>	<b>\$ 9,728.63</b>	<b>\$ 29,641.51</b>	<b>\$ 1,542.00</b>
<b>Total Mason General Fund</b>	<b>\$ 635,962.88</b>	<b>\$ 574,642.64</b>	<b>\$ 645,770.55</b>	<b>\$ 666,569.95</b>	<b>\$ 61,320.24</b>

## II. Clerk of Court's Report

### B. Financial

#### Four-Year Comparison of Court Expenses

##### Other Court Funds<sup>1</sup>

<b><u>Indigent Alc. Driver Fund</u></b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2005 over/ (under) 2005</b>
Professional Services	\$ 17,474.83	\$ 1,570.00	\$ -	\$ 1,801.29	\$ 15,904.83
<b>Total</b>	<b>\$ 17,474.83</b>	<b>\$ 1,570.00</b>	<b>\$ -</b>	<b>\$ 1,801.29</b>	<b>\$ 15,904.83</b>
<b><u>Clerk Computer Fund</u></b>					
Court Salaries-Wages	\$ 19,781.60	\$ 21,105.61	\$ 35,160.81	\$ -	\$ (1,324.01)
Retirement	\$ 2,668.81	\$ 2,893.60	\$ 4,534.52	\$ -	\$ (224.79)
Medical-Ins.	\$ 7,000.00	\$ -	\$ 10,500.00	\$ -	\$ 7,000.00
Medicare	\$ 286.80	\$ 306.00	\$ 509.78	\$ -	\$ (19.20)
Workmen's Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
Training Meeting Expense	\$ -	\$ -	\$ 1,800.00	\$ -	\$ -
Telephone/Pagers	\$ -	\$ -	\$ 260.00	\$ -	\$ -
Rents and Leases	\$ -	\$ 2,616.32	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ 158.90	\$ 36,894.90	\$ -
Operational Supplies	\$ 3,911.95	\$ 14,354.01	\$ 4,140.11	\$ -	\$ (10,442.06)
Contracts/Agreements	\$ 11,526.83	\$ 11,693.28	\$ 26,917.00	\$ -	\$ (166.45)
Repairs, Improvements	\$ 16,405.02	\$ 741.65	\$ 500.00	\$ -	\$ 15,663.37
Small Tools/Minor Equipment	\$ 14,297.75	\$ -	\$ 249.95	\$ -	\$ 14,297.75
Computers/Computer Equip.	\$ 434.99	\$ -	\$ 43,032.88	\$ 67,781.21	\$ 434.99
<b>Total</b>	<b>\$ 76,313.75</b>	<b>\$ 53,710.47</b>	<b>\$ 127,763.95</b>	<b>\$ 104,676.11</b>	<b>\$ 22,603.28</b>
<b><u>Court Computerization Fund</u></b>					
Operational Expenses	\$ -	\$ 2,619.99	\$ -	\$ -	\$ (2,619.99)
Small Tools/Minor Equipment	\$ -	\$ -	\$ 897.00	\$ -	\$ -
Training Meeting Expense	\$ 305.00	\$ 150.00	\$ -	\$ 2,400.00	\$ 155.00
Computers/Computer Equip.	\$ -	\$ 31,725.00	\$ 27,887.00	\$ 51,900.00	\$ (31,725.00)
<b>Total</b>	<b>\$ 305.00</b>	<b>\$ 34,494.99</b>	<b>\$ 28,784.00</b>	<b>\$ 54,300.00</b>	<b>\$ (34,189.99)</b>
<b><u>Special Projects Fund</u></b>					
Court Salaries-Wages	\$ 209,842.52	\$ 150,470.31	\$ 56,052.07	\$ -	\$ 59,372.21
Retirement	\$ 25,486.22	\$ 17,358.73	\$ 7,279.45	\$ -	\$ 8,127.49
Medical-Ins.	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -
Medicare	\$ 2,416.27	\$ 1,383.03	\$ 813.52	\$ -	\$ 1,033.24
Telephone Pager Service	\$ -	\$ -	\$ -	\$ 13,946.88	\$ -
Training	\$ 1,088.13	\$ 362.98	\$ -	\$ -	\$ 725.15
Furniture/Fixtures	\$ -	\$ 2,646.95	\$ -	\$ -	\$ (2,646.95)
Professional Services	\$ 1,000.00	\$ 2,097.81	\$ 825.56	\$ -	\$ (1,097.81)
Printing Advertising	\$ -	\$ -	\$ 216.50	\$ -	\$ -
Contracts/Agreements	\$ 26,629.86	\$ 26,728.85	\$ -	\$ -	\$ (98.99)
Office Supplies	\$ 1,156.01	\$ -	\$ -	\$ -	\$ 1,156.01
Operational Supplies	\$ 2,083.44	\$ 494.93	\$ 8,769.31	\$ -	\$ 1,588.51
<b>Total</b>	<b>\$ 269,702.45</b>	<b>\$ 201,543.59</b>	<b>\$ 77,456.41</b>	<b>\$ 13,946.88</b>	<b>\$ 68,158.86</b>
<b><u>Vehicle Immobilization Fund</u></b>					
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies & Materials	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## II. Clerk of Court's Report

### B. Financial

#### Four-Year Comparison of Court Expenses

##### Other Court Funds (Cont'd)<sup>1</sup>

<b>Probation Fund</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2005 over/ (under) 2005</b>
Court Salaries-Wages	\$ 128,617.24	\$ 121,870.59	\$ 39,112.35	\$ -	\$ 6,746.65
Retirement	\$ 16,355.46	\$ 15,648.05	\$ 4,821.79	\$ -	\$ 707.41
Medical-Ins.	\$ 28,000.00	\$ -	\$ 7,000.00	\$ -	\$ 28,000.00
Medicare	\$ 1,865.00	\$ 1,811.27	\$ 567.15	\$ -	\$ 53.73
Professional Services	\$ 60.50	\$ -	\$ -	\$ -	\$ 60.50
Training Meeting Expense	\$ 587.26	\$ 1,175.61	\$ 360.86	\$ -	\$ (588.35)
Membership/Subscriptions	\$ 150.00	\$ 1,900.00	\$ -	\$ -	\$ (1,750.00)
Contracts/Agreements	\$ 4,097.23	\$ 8,596.69	\$ -	\$ -	\$ (4,499.46)
Prisoner Expense	\$ 284.00	\$ -	\$ -	\$ -	\$ 284.00
Office Supplies	\$ 674.73	\$ 306.42	\$ -	\$ -	\$ 368.31
Postage	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -
Operational Supplies	\$ 9,447.78	\$ 9,474.03	\$ 3,823.49	\$ -	\$ (26.25)
<b>Total</b>	<b>\$ 190,639.20</b>	<b>\$ 161,282.66</b>	<b>\$55,685.64</b>	<b>\$0.00</b>	<b>\$29,356.54</b>
<b>Total Other Court Funds</b>	<b>\$ 554,435.23</b>	<b>\$ 452,601.71</b>	<b>\$ 289,690.00</b>	<b>\$ 174,724.28</b>	<b>\$ 101,833.52</b>
<b>Total City of Mason</b>	<b>\$ 1,190,398.11</b>	<b>\$ 1,027,244.35</b>	<b>\$ 935,460.55</b>	<b>\$ 841,294.23</b>	<b>\$ 163,153.76</b>

##### Warren County Share of Salaries<sup>2</sup>

Salaries	\$ 83,115.00	\$ 81,189.46	\$ 52,742.22	\$ 40,408.46	\$ 1,925.54
Other Benefits	\$ -	\$ -	\$ -	\$ 1,844.99	\$ -
PERS	\$ 11,261.85	\$ 11,001.10	\$ 7,146.64	\$ 6,328.47	\$ 260.75
<b>Total</b>	<b>\$ 94,376.85</b>	<b>\$ 92,190.56</b>	<b>\$ 59,888.86</b>	<b>\$ 48,581.92</b>	<b>\$ 2,186.29</b>

<b>Grand Total Expended</b>	<b>\$ 1,284,774.96</b>	<b>\$ 1,119,434.91</b>	<b>\$ 995,349.41</b>	<b>\$ 889,876.15</b>	<b>\$ 165,340.05</b>
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<sup>1</sup>These figures are based in part on the City of Mason's Combined YTD Expenses for the Month Ending 12/31/02, 12/31/03, 12/31/04 and 12/31/05

<sup>2</sup>These figures are based in part on Warren County's YTD Monthly Expenditures for the Month Ending 12/31/02, 12/31/03, 12/31/04 and 12/31/05

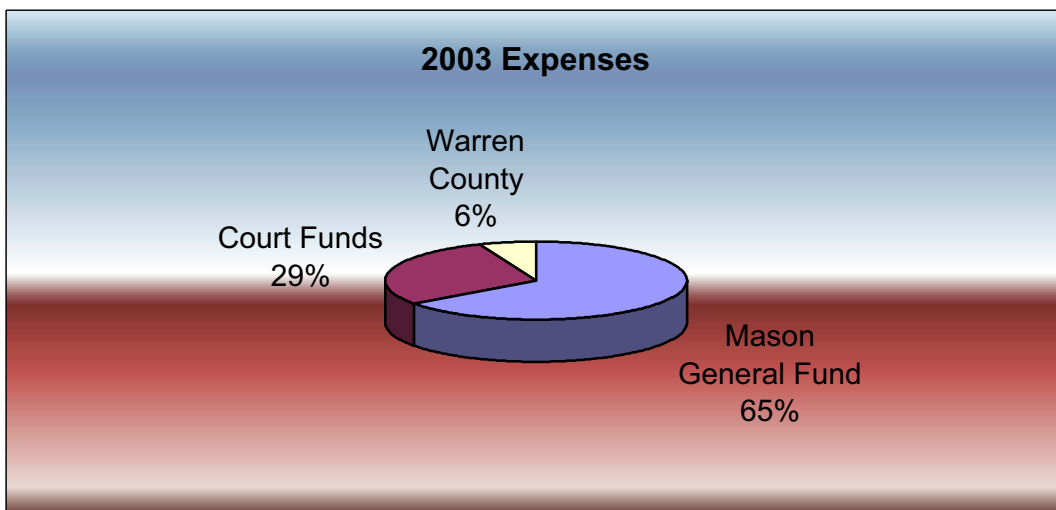
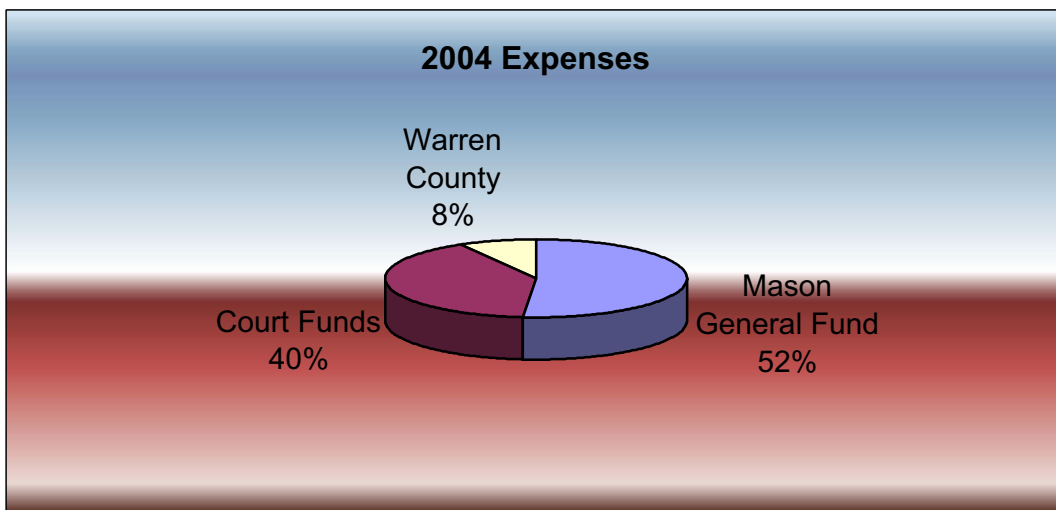
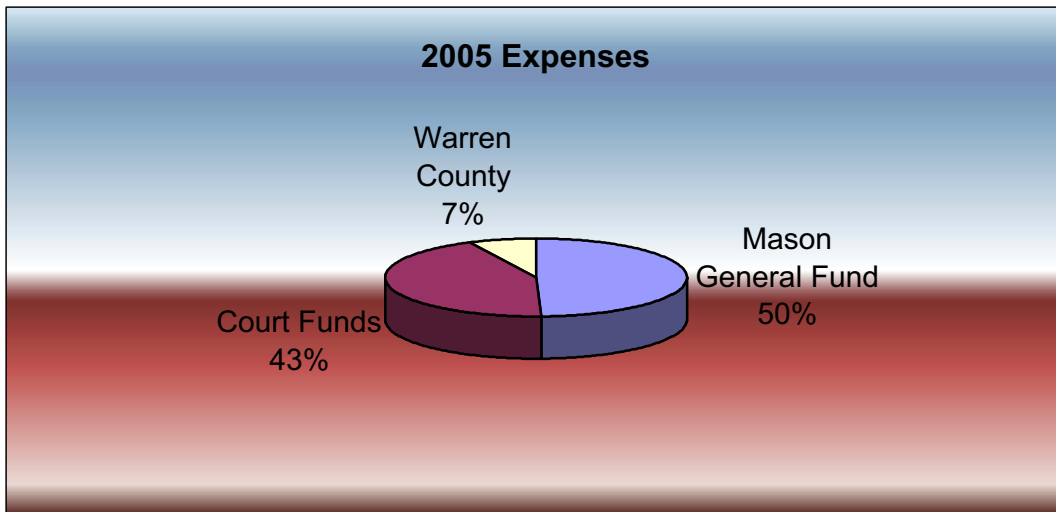
<sup>3</sup>These figures exclude city imposed expenses for years 2003, 2004 and 2005.

<sup>4</sup>This figure excludes expenses for city prosecutor.

## II. Clerk of Court's Report

### B. Financial

#### Three-Year Comparison of Court Expenses by Funding Authority







5950 Mason-Montgomery  
Mason, Ohio 45040  
(513) 398-7901 Telephone  
(513) 459-8085 Facsimile

# Mason Municipal Court

## Probation Dept. Report



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# Mason Municipal Court

## Chief Court Officer's Report for 2005

In October 2005, the Mason Municipal Court welcomed a new senior manager to its team whose responsibilities include the oversight of Court Security and Probation. Though his job titles are descriptive (Chief Court Officer and Chief of Probation), the titles in no way illustrate the breadth of responsibilities this individual finds himself undertaking.

Since arriving in October 2005, stronger relationships have been forged with several key figures within and outside the Mason City limits. These relationships have already paid huge dividends in the form of increased cooperation, service coordination, and partnership. These dividends have directly impacted the user friendliness of the Court and the productivity of Court staff. Probation, as a whole, has improved dramatically in the latter part of 2005 through the increased empowerment of the Probation Department. Two Probation Officers completed training requirements and were promoted in rank and responsibility. A third Probation employee was advanced from part-time to full-time status. Along with these promotions came the increased responsibilities of supervision and training. By the end of the 2<sup>nd</sup> quarter of 2006, the Probation Department's goal is to see that all Probation Department staff have successfully completed the department's advanced training program and enacted the department's policies in an effort to elevate the department and the Court.

The two members of the Probation Team who are currently sworn Probation Officers perform numerous functions in addition to their typical administrative functions: interviewing individuals on Probation & Pre-Trial Supervision; performing home visits; arresting Probation violators; transporting prisoners; obtaining treatment services for Probationers to meet their unique needs [alcohol, drugs, theft school, counseling, mental health evaluations and assessment, etc]; and furnishing the Judge/Magistrate with pertinent information when called upon during Court proceedings.

The two members of the Probation Team who are currently not sworn as Probation Officers perform invaluable administrative functions and are responsible for the smooth operation and flow of the Probation Department including interviewing Probationers, determining sanction adherence, setting payment plans, and arranging Probationer treatment & community service programs.

In an effort to elevate the Probation Department and promote excellence, training has become the Department's hallmark. In addition to receiving continuing education and training to maintain necessary skill levels, the department has revisited the department's mission and vision to better determine training needs to meet department and Court goals. Several training classes and seminars have been attended by department members, and future training will be scheduled with the department's mission/vision in mind. A huge component of the department's training program is a newly implemented in-house training program. The in-house training program was developed and implemented to create deeper departmental unity and enable staff and managers to learn from

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each other. While many of the trainings are led by the Chief of Probation, department staff is also responsible for leading individual training sessions. This empowerment practice has led to a more confident and capable staff, capable of taking ownership of the department and their core roles. This has translated into more effective interactions with Probationers.

Bi-monthly Probation staff meetings have been implemented to address a variety of issues including best practices, department/Court expectations, and methods/details to achieve world-class results. 2006 will be a year full of energy, training, and new Probationer programs that will elevate and establish the Probation Department as an entity capable of addressing the extensive needs of the Court and the individuals we serve.

In addition to the enhancements already outlined, the latter part of 2005 saw the addition of a Community Controlled Sanctions Officer (CCS Officer). This individual, working in tandem with the Chief of Probation, ensures that the best service options are available to each Probationer, thereby enabling the Probation Department to best meet their unique needs/ circumstances. This addition to Court staff is a prime example of the Judge's continuing effort to create a Court that not only best serves justice but also best serves the needs of the citizens. Recently, the CCS Officer completed research on several Best Practice Probation programs and, together with the Chief of Probation, uncovered a program that will better enable Probationers to be successful in life and greatly reduce recidivism. This program, commonly referred to as MRT, will be implemented in early 2006. Research of this nature, while time consuming, will pay dividends in the form of better services for Probationers and decreased time in jail.

The Chief of Probation and the CCS Officer have developed and implemented the Court's first codified Probation Manual. The Probation Manual outlines for the Probation Department the "how's, why's, when's, and where's" of Probation including important subjects such as use of force, prisoner transport, weapons handling, expectations, reviews, etc. With written policies and procedures now in place, the Probation Department's staff has the direction, focus, and confidence necessary to deal with everything from routine departmental operations to unusual and dangerous situations. In both the short and long run, the Probation Department's goal is to help change Probationer behavior so that ultimately they can be successful and lead crime-free lives. To accomplish this, the above changes, additions, and implementations are vital.

While reviewing the 2005 Probation Department statistics, it is evident that the number of individuals being monitored by the Probation Department has increased substantially over time. In addition, the number of females being placed on Probation has increased dramatically, a pattern being seen nationwide in the criminal justice field. To assist with the increasing number of Probationers, and in an effort to assist them to be successful, the Probation Department has implemented a new Probation "review" program. By addressing and heading off a variety of negative Probationer behaviors in a quasi-formal setting, negative behaviors that in the past may have caused the individual to be terminated from Probation and placed in jail, a review is convened and the individual is given an individualized action plan. This action plan, jointly developed by the Probation Officer, Chief of Probation, and Probationer gives the Probationer an opportunity to correct the negative behaviors and remain successful and in compliance. This is another example of the Judge's desire for those individuals on Probation to be given the best opportunities to succeed.

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To ensure the safety of the Probationer, community, and Court and to ensure compliance with Ohio law, the Judge has outlined the parameters by which this program may and may not be initiated. He has also clearly outlined the parameters by which the staff participating in Probation Interventions must operate.

Due to the substantial increase in number of individuals being monitored by the Probation Department a similar increase in field activities will be necessary. These field activities include scheduled and unscheduled home visits, monitoring device violations, and other Probation violations. During 2005, the Probation Department (consisting of four Probation employees, a CCS Officer, and a Chief of Probation) shared a single vehicle for all field activities. In 2006, due to the increasing need for fieldwork, another vehicle is necessary. To reduce the cost to the Court, the Chief of Probation is exploring alternatives and has determined the most cost-effective solution is to purchase a re-cycled police cruiser. Again, the cost-saving mindset is one instilled by the Judge who believes the Court's money is the community's money; and as such, all purchases need to be securitized and minimized whenever possible.

## Mission and Vision Statement:

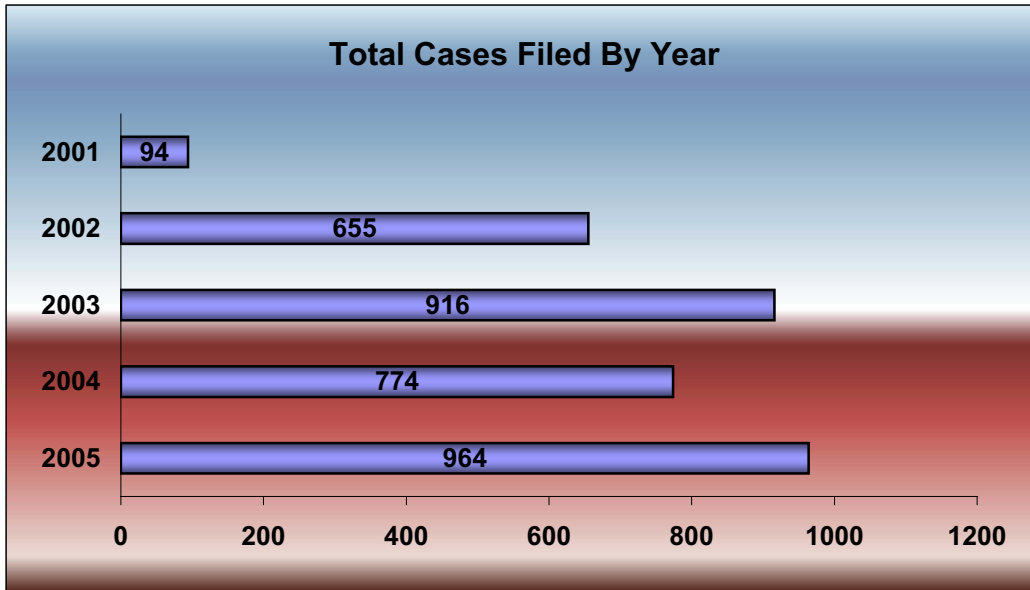
**To provide quality, professional support and responsible oversight to those individuals we are empowered and commissioned to assist, with fairness and integrity.**

- **Treat every Probationer with dignity, respect and a willingness to positively affect each and every individual.**
- **Make every interaction impactful.**
- **"Make things happen"...At all times, and in spite of circumstances and hurdles.**
- **Come to work and leave work knowing that good work has been done and Individuals have been positively affected, who are in need of significant help in some cases.**

Brian Rich  
Chief Security Officer  
Mason Municipal Court

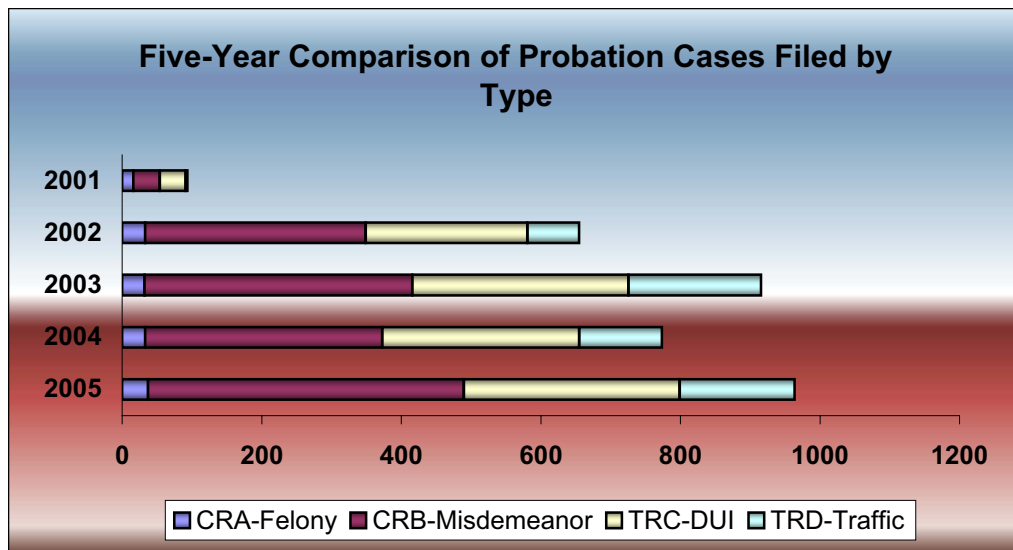


### III. Probation Department Report

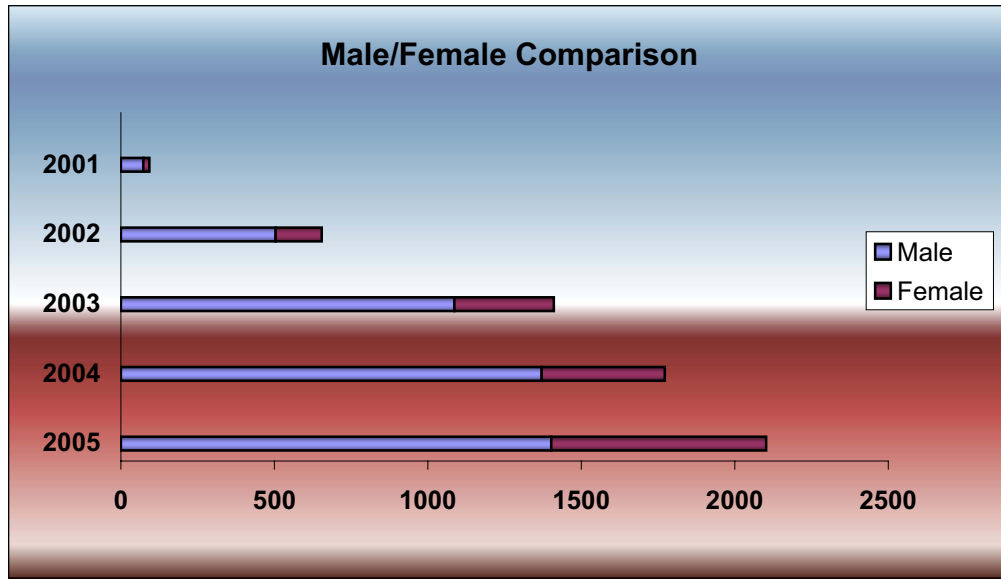


Five-Year Comparison of Cases by File Type

	2005	2004	2003	2002	2001	2005 Over/ under 2004
CRA-Felony	37	33	32	33	16	4
CRB-Misdemeanor	453	340	384	316	38	113
TRC-DUI	309	282	310	232	37	27
TRD-Traffic	165	119	190	74	3	46
<b>Total</b>	<b>964</b>	<b>774</b>	<b>916</b>	<b>655</b>	<b>94</b>	<b>190</b>



### III. Probation Department Report



Five-Year Comparison of Male/Female Probationers

	2005	2004	2003	2002	2001	2005 Over/ (Under) 2004
Male	1402	1371	1086	504	73	31
Female	701	402	325	151	21	299

	2005	2004	2003	2005 Over/ (Under) 2004
Entered the Program	964	774	916	190
Currently in Program	2,103	1773	1411	330
Re-Offend while in program	428	237	201	191
Pre-Trial Diversion	2	113	79	-111
Pre-Trial Supervision	45	37	2	8
Successful Completion	634	412	226	222